

TAQWA ISLAMIC BANKING DIVISION SCHEDULE OF CHARGES JULY 01 – DECEMBER 31, 2016



SCHEDULE OF SERVICE CHARGES

OF

ISLAMIC BANKING OPERATIONS

FOR THE PERIOD

JULY 01, 2016 TO DECEMBER 31, 2016

July – December 2016

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SHARI'AH CLEARANCE

This clearance certificate represents only Shariah aspect of the facility while risk assessment, financial analysis, administrative approvals and regulatory requirements shall be obtained/ completed from the relevant department/ division as per rules and regulations of State Bank of Pakistan and Taqwa Islamic Banking – The Bank of Punjab.

Dr. Muhammad Mushtaq Ahmed *Resident Shariah Board Member*

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Α.	. REMITTANCES - OUTWARD					
		i. Upto value of Rs. 10,000/- or its equivalent	Minimum US\$ 5/- per item.	Yes		
	Outward remittance T.T / SWIFT	ii. Over value of Rs. 10,000/- or its equivalent	0.01% (flat) per item. Minimum charges US\$ 8.	Yes		
1.	through debit of FC Account excluding Travelers Cheques	iii. For staff	Re. 1/	Yes		
			icable if the deposit amount is before 15 days from receipt mittance.	Yes		
2.	Foreign Demand Draft (FDD) Issuance through debit of account	US\$ 15 or Equivalent PKR Plus SWIFT charges of US\$ 5 o	Yes			
3.	Issuance of duplicate FDD	Rs. 500/ Plus Telex/SWIFT/Courier Cha	Yes			
4.	Issuance of Foreign Travelers Cheques	1% of the amount of Travelers	Yes			
5.	Cancellation of FDD / FTT / FMT	Rs. 500/ Plus Telex/SWIFT/Courier Char	Yes			
6.	Stop payment of FDD	US\$ 5/- or Equivalent PKR Plus Telex/SWIFT/Courier Cha	rges (if any).	Yes		
7.	Against surrender of Foreign Currency Notes. This facility is currently available for issuance of Travelers Cheques only). (Refer SBP – FE Circular #. 24, Dated: 14.10.1999 & FE Circular #. 3, Dated : 13.02.2002).	1% service charges of the amo Minimum Rs. 250/- Plus Telex/SWIFT/Courier Charges And Cash handling charges @ 1.5%	Yes			
	Note: All charges may be recovered in Pak. F	Rupees or equivalent in other fo	reign currencies.			



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В.	REMITTANCES - INWARD			FED Applicability
1.	Inward collection received from abroad or local banks & where the payment is demanded in foreign currency.	Rs. 300/- Plus Cable/Telex/SWIFT/Courier charges.		Yes
2.	If proceeds are to be paid in foreign currency to other local banks.	US\$ 25 Plus Telex/SWIFT,	US\$ 25 Plus Telex/SWIFT/Courier Charges (if any).	
3.	Inward cheques received from local branches or local banks for payment in Pak Rupees.	If received from BOP Branches	NIL	N/A
	(Convert the relevant foreign currency at TT buying rate)	Others	Rs. 300/- Plus Cable/Telex/SWIFT/Courier charges.	Yes
4.	If proceeds are credited to an account maintained with us.	NIL		Yes
5.	If proceeds are credited to an account other than above.	US\$ 5 or equivalent.		Yes
6.	Home Remittances			
6a.	If proceeds are to be credited to Pak Rupees Account maintained with any of our branches.	NIL		N/A
6b.	Others, where proceeds are to be paid in Pak Rupees to other local banks.	Charges/Commission on Pay Order / Demand Draft / Money Order plus Telex/Courier/Postage charges (if any) at actual.		Yes

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С.	FOREIGN REMITTANCES AGAIN	FOREIGN REMITTANCES AGAINST PAK RUPEES				
4	Desistantian of student sees	First year:	US\$ 50/-	Yes		
1.	Registration of student case	Every renewal	US\$ 25/-	Yes		
2.	Students For education purposes	Rs. 200/- per transaction. Plus Telex/SWIFT Charges (in	f any).	Yes		
3.	Other than student case	0.25% or Rs. 1,000/- whiche Plus Telex/SWIFT Charges (i		Yes		
D.	FOREIGN COLLECTIONS					
	Outward Collection					
1.	FCY Cheques / Drafts/TCs/OFBCs sent on collection.	US\$ 25 Plus Telex/SWIFT/Courier Cl	JS\$ 25 Plus Telex/SWIFT/Courier Charges (if any).			
2.	OFBCs realized for credit into Pak Rupees Account.	Rs. 300/- Plus Cable/Telex/SWIFT/Cou	Yes			
3.	Outward collection drawn on other banks (other than export proceeds).	US\$ 10/- per collection or its Plus Telex/SWIFT/Courier Cl (These charges are to be deducted	Yes			
4.	Outward collection drawn on BOP Branches.	US\$ 5/- per collection or its Plus Telex/SWIFT/Courier Cl (These charges are to be deducted	Yes			
5.	Outward US\$ Clearing through NIFT	US\$ 10/- per instrument Plus Telex/SWIFT/Courier Charges (if any).				
	Inward Collection	·				
6.	Inward collection	US\$ 15/- Plus Telex/SWIFT/Courier Cl (These charges are to be deducted	Yes			
	Return charges					
7.	Outward / Inward Collection items returned unpaid	Commission: NIL Foreign Bank Charges: Actual plus Telex/SWIFT/Co	urier Charges (if any).	No		

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	MAINTENANCE OF FOREIGN CU	RRENCY ACCOUNTS		FED Applicability		
1.	Standing instructions	US\$ 5/- per instruction / tra or equivalent in other curre		Yes		
2.	Issuance of cheque book In lieu of lost cheque book	-	US\$ 5/- or equivalent in other foreign currencies. No Sales Tax in branches operating in the Sindh Province).			
3.	Issuance of loose cheques	US\$ 2/- or equivalent in oth	ner foreign currencies.	Yes		
4.	Stop payment of cheque	US\$ 5/- per cheque, or equi currencies.	ivalent in other foreign	Yes		
5.	Cash handling charges					
5a.	At the time of cash receipt into account/ Foreign currency (cash handling services) under FE-25 (SBP)	NIL	No			
5b.	At the time of withdrawal from account.	Amount of 0.5% (Cash/Transfer/Remittances) withdrawn before complete deposit date. Amount may be deducted equivalent Pak Rupees at Be	Yes			
F.	OTHER CHARGES					
1.	Foreign postage	Rs. 300/- or actual, whichev	ver is higher.	No		
2.	Foreign courier	Rs. 2,100/- or actual, which Note: Where the party has dire company, no charges to	No			
		Message for LCs/ SBLC / LG	/ Misc. Communications			
3.	Foreign Cable/Telex/SWIFT	Short message	Rs. 1,000/-	No		
		Full message	Rs. 2,000/-	No		
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			FED Applicability
4.	Correspondence charges	Actual, if any, will be recovered.	No
5.	Foreign Fax / Telephone	Rs. 750/- or actual, whichever is higher.	No
6.	Issuance of Proceeds Realization Certificate, after one year.	Rs. 1,000/- flat per certificate.	Yes
7.	Issuance of Duplicate Proceeds Realization Certificate	Rs. 1,000/- flat per certificate.	Yes
8.	Handling charges in lieu of exchange earning where; Importers / exporters, buy or sell Foreign Exchange from/to other banks for - LC opened - Contract registered - Export documents issued - Export documents lodged through us.	Ps. 04 per US\$ or equivalent in other currencies. Minimum Rs. 500/	Yes
9.	LCs verification charges Test / Signature / Mail	Rs. 600/	Yes
10.	Agency Agreements Agreements with banks, institutions and companies for handling their inward, outward remittances and other services.	As per agreement.	Yes
11.	Issuance of business performance certificate at customer request	Rs. 1,000/-	Yes
12.	Freight Subsidy Claim Processing	Rs. 100/- per case.	Yes
	NOTE:	1	
a.	Charges may be collected in Pak-Rupe	e or Foreign Currency in all categories.	
b.	Any out of pocket expenses related to the clients.	o bank transactions, not covered above, will also be charged	
c.	Clarifications issued by Internation Dated: 13.11.2002 must also be refer	al Division vide their F.E. Information Circular No. 146, red.	

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	DOMESTIC BANKING						
Sr. No.	BANKING SERVICES		CHARGES				
Α	REMITTANCES						
1	Issuance of Drafts, MTs. & TTs	For Account Holders		For Non Account Holders (Subject to completion of all KYC Requirement)			
	a. Up to Rs. 100,000/-		Free	Rs. 250/			
	b. Above Rs. 100,000/- to Rs. 2,000,000/-		Free	Rs. 350/	Yes		
	c. Above Rs. 2,000,000/-	Free		0.10% - Max Rs. 10,000/			
	d. Postage/Courier: Demand Draft / MTs	Rs. 100/- flat.		Rs. 100/- flat.	No		
	e. Telephone/Telex/Fax Charges	Д	Actual	Rs. 100/- Flat	NO		
	a. D.D/TT Cancellation charges	Rs. 300/- (Flat) per DD/TT		Rs. 400/- (Flat) per DD/TT	Yes		
2	b. Duplicate issuance of DD	Rs. 350/- (Flat) per DD		Rs. 400/- (Flat) per DD	res		
	 Customers handled under cash management services (Duly approved by the competent authority) 	Negotiable		Yes			
3	Pay Order	For For Non Account Holders Account Subject to completion of all KYC Requirement)					
	a. Issuance of Pay Order	Free	Rs. 500/-		Yes		
	b. Cancellation of PO	Rs. 250/-	Rs. 500/-		Yes		

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Sr. No.	BANKING SERVICES		CHARGES	FED Applicability
		For Account Holders	For Non Account Holders (Subject to completion of all KYC Requirement)	
	c. Issuance of Duplicate PO	Rs. 200/-	Rs. 500/-	Yes
	d. Cancellation and Duplicate issuance of PO for staff	Rs. 50/-	N/A	Yes
	e. Charges for making PO/DD & other related instruments for payment of fee dues in favor of educational institutions, HEC/Boards etc.	Shall not exceed 0.50% of fee / dues Or Rs. 25/- per instrument, whichever is less.		Yes
	f. Customers handled under cash management services (Duly approved by the competent authority)	Negotiable		Yes
4	Call Deposits	For Account Holders	For Non Account Holders (Subject to completion of all KYC Requirement)	
	 a. Issuance of Call Deposit Issuance to A/c Holders either through debiting his/her own account or depositing in cash. 	Free	Rs. 300/- per instrument *(Copy of CNIC must be attached with P.O/CDR issuance Application Form)	Yes
	b. Issuance of duplicate CDR	Rs. 300/- per instrument	Rs. 300/- per instrument	
5	Free Remittance Facility for BOP's E	mployees		
	Up to Four Gross Salaries during a mon Commission Re. 1. No Courier charges will be recovered.	th.		Yes

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Sr. No.	BANKING SERVICES	CHARGES	FED Applicability
В	BILLS		
1	Collection		
	a. Documentary	0.40% - Minimum Rs. 500/- Plus Postage/Courier charges Rs. 75/- Flat. If BOP branch exists in collecting city, Rs. 1,000/- Flat.	Yes
	 b. Clean (including cheques / dividend warrants) 	0.25% - Minimum Rs. 250/- : Max. Rs. 1,000/- Plus Postage/Courier charges Rs. 75/- Flat.	Yes No
	 c. Urgent clearing / Collection of local cheques (Same day clearing through NIFT) 	Rs. 500/- per transaction / collection.	Yes
	d. Collection made on Staff A/cs	Free up to 2 collections during a month - Re. 1 Commission - No Courier Charges will be recovered	Yes
	e. Outward bills for collection sent in intercity Cleaning through NIFT	Rs. 300/-	Yes
	f. Collection of instruments through on-line deposited with any Branch	Nil <u>Note</u> : For instruments sent in intercity clearing charges as per (e) above will be additional.	No Yes
2	Instruments cleared / collected wit	hin Local Area of NIFT	
	Instruments cleared / collected within Local area of NIFT	Nil	
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Sr. No.	BANKING SERVICES		FED Applicability			
	Note: If total annual/annualized volume exceeds Rs. 50 (M) following slabs shall be applicable:-					
	Upto Rs. 100 (M)	0.20% Minimum Rs. 35/- 0.15% Minimum Rs. 35/- 0.10% Minimum Rs. 35/-		Yes		
	Above Rs. 100 (M) upto Rs. 500 (M)			Yes		
	Above Rs. 500 (M) upto Rs. 1,000 (M)			Yes		
	Above Rs. 1000 (M)	0.05%	Minimum Rs. 35/-	Yes		
	Annual volume = Annual Import Business + Annual Export Business + Annual Remittance Business + Annual Average Balance for last whole year. Note: LCs for machinery / project will not qualify for volume criteria and rate may be negotiated and agreed by the Customer and Bank. a. Postage / Courier charges are to be recovered on collection/realization of each Instrument (whether clean or Documentary). However in case where party has deposited more than one cheque / instrument on a particular date to be collected/drawn on the same drawee or on the same branch of the bank, postage/courier charges are to be recovered once only.					
	b. Collecting agent charges, if the	collecting ba	nk is other than the bank, will be extra.	No		
	c. Telegram/Trunk call charges v Telephone/Fax.	will be extra	No			
3	Return Charges is case of instrumer	nts are retur	ned unpaid for:			
	Documentary Collections Rs. 500/- flat per bill					
	Clean Collections	Rs. 300/- fla	at per bill	Yes		
	(Including LBC/OBC)					

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Sr. No.	BANKING SERVICES		CHARGES	FED Applicability
С	STANDING INSTRUCTIONS FEE			
1	Standing instruction's fee will be recovered in addition to the usual charges on remittances, if any	Rs. 200/- perRe 1 for staff	transaction	Yes
2	Customers handled under cash management services (Duly approved by the competent authority)	Negotiable		Yes
D	ON-LINE BANKING			
1	All types of online Facilities are free for	all customers		No
Ε	ATM / DEBIT CARD CHARGES			
1	BOP Debit Master Card	Silver Card Gold Card	PKR 350 Per Annum PKR 500 Per Annum	Yes
		Platinum Card	PKR 1,000 Per Annum	
2	Arbitration Charges / False Chargeback (Local & International)	USD 500 or Equ	ivalent Per Case	Yes
3	Document Retrieval Charges	Local Transaction	PKR 200 per Document	Yes
5	bocument netrieval enarges	International Transaction	US\$10 or Eqv. PKR per Document	
		Silver Card	PKR 350 Per Card	
4	BOP Debit Master Card Replacement Charges	Gold Card	PKR 500 Per Card	Yes
		Platinum Card	PKR 1,000 Per Card	
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Sr. No.	BANKING SERVICES	CHARGES	5	FED Applicability
5	International Cash Withdrawal at Master Card ATMs	3% of the transaction amount.		Yes
6	Cash Withdrawal at BOP ATM	Free.		N/A
7	Cash Withdrawal at 1Link / MNet ATM	PKR 15 per Transaction.		Yes
8	International Balance Inquiry at Master Card ATMs	PKR 300 Per Inquiry		Yes
9	Balance Inquiry at MNET ATMs	PKR 5 Per Inquiry	PKR 5 Per Inquiry	
10	Mini Statement (BOP and 1-Link ATMs)	Nil	Nil	
		Local Transactions	Free	N/A
11	Direct Shopping at POS	International Transactions	3% of the transaction amount.	Yes
12	SMS Alert Service Charges	PKR 400/- Per annum		Yes
13	IBFT through ATM	Free		N/A
14	ADC Charges for Staff	Free		N/A
15	Customers handled under cash management services (Duly approved by the competent authority)	Negotiable		Yes
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Sr. No.	BANKING SERVICES			CHAR	GES	FED Applicability
F	LOCKERS					
1	Size of Lockers	<u>Annual</u> <u>Rent</u>	<u>Key De</u>	<u>posit</u>	Breaking Charges	
	Small	Rs. 3,500/-	Rs. 2,5	600/-		
	Medium	Rs. 4,500/-	Rs. 3,5	600/-	Actual Or Rs. 4,000/- whichever is higher.	
	Large	Rs. 5,500/-	Rs. 4,5	600/-		Yes
	Extra Large	Rs. 7,000/-	Rs. 7,0	000/-		
	Free for all saving/current Account Ho Depo	lders on any sosit of Rs. 500		cker siz	e- with average Monthly	
2	Customers handled under cash management services (Duly approved by the competent authority)	Negotiable				Yes
		Only 01 Small Size lo allowed.	cker	Re. 1/		
3	Locker rent for staff members	All other size	es		ent on commercial rates e received.	Yes
		(Key Dep	osit of F	Re. 1 ap	oplicable on all sizes).	

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Sr. No.	BANKING SERVICES	CHARGES	FED Applicability
G	MISCELLANEOUS CHARGES		
1	Public floatation of shares	Case to case basis.	Yes
2	Issue of right shares	Case to case basis.	Yes
3	Reactivation of Dormant / inoperative/Unclaimed Account within branch	Free.	N/A
4	Retrieval of unclaimed amount from SBP	Rs. 200/- per instance.	Yes
5	Duplicate Statement of Account or as and when demanded by the A/C	Rs. 30/-	Yes
5	Holder other than periodical Statement dispatched.	Re. 1 for staff.	Yes
6	Verification of payment instruments DD, PO, CDR etc.	Free.	N/A
7	3rd party Funds Transfer through PRISM (MT-103)	SBP Charges + Bank's Commission @ 10% of SBP Cheques.	No Yes
8	3rd party Funds Transfer through PRISM (MT-102)	Maximum PKR 50/- per payment instructions (PKR 25/- SBP Charges + PKR 25/- Bank Charges).	No Yes
9	Reprocessing of returned funds	SBP Charges.	No
10	Issuance of SBP/NBP Cheque	Rs. 500/- per cheque. No charges if issued to Bank's / DFI's & Corporate Customers (Current & Saving Both).	Yes
11	Handling charges for issuance of Student Exchange Remittance Permit and maintenance of record for subsequent remittances	Rs. 100/- per annum.	Yes
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Sr. No.	BANKING SERVICES		CHARGES	FED Applicability
12	Stop payment of cheque		e of one cheque. struction, in case of more than one	Yes
		Re. 1 for staff.		
	Cheque return charges presented in	Nil for PKR.		N/A
13	normal outward clearing. US Dollar Clearing	US\$ 5 per transaction.		Yes
	(As a collecting Banker)	Staff: Free of charge.		N/A
		Rs. 300/-		Yes
14	Cheque return unpaid in outward clearing (Same day and intercity)	Staff: Re. 1/- per instrument.		N/A
		LCY	Rs. 300/- including NIFT Charges.	
		FCY	US \$ 6/-, GB 5/-, Euro 5/- (FCY).	
15	Cheques received in inward clearing and returned unpaid.	These charges are to be recovered from the drawer (Our A/c holder) who has issued the cheque drawn on our Bank Branch which is returned unpaid due to insufficient funds, where cheque returned on counter no charges will be recovered.		Yes
		Staff: Free of ch	arges	N/A
	Sindh Sales Tax / FED applicable (Effectiv	for Branches ope ve since April 14,		
16	Delivery of Cheque Book by Registered Mail/Courier	Rs. 150/- courie	er charges	Yes

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Sr. No.	BANKING SERVICES	CHARGES	FED Applicability
17	Photo Copy of the Paid Cheque to Custo	omer:	
	Upto One Year	Rs. 250/- per cheque	
	Above one year upto three years	Rs. 750/- per cheque	Yes
	Above three years	Rs. 1,500/- per cheque	
18	Issuance of Balance Confirmation Certificate	ficate Rs. 300/- per certificate	
19	Issuance of Certificate "TO WHOM IT MAY CONCERN" (Business Performance Certificate)	Rs. 450/- per certificate	Yes
20	Issuance of Balance Confirmation Certificate to External Auditors	Rs. 300/- per certificate	Yes
21	Certificate regarding profit & tax deducted during other financial years	Nil	N/A
22	Certificate of tax withheld on cash withdrawals	Nil	N/A
23	Issuance of Duplicate RFC's in lieu of	Rs. 300/- per instrument	Yes
25	original reported lost.	Staff Re. 1	res
24	Account Closing Charges (LCY/FCY) (where the account is being closed at the request of customer) Except PLS Deposit Accounts & Asaan Account	Rs. 300/- (Except Govt A/C, Staff Members, Zakat Committees, Students, Mustehqeen-e-Zakat, Salary A/Cs of Govt/Semi Govt. employees, Pensioner's account (only for salary/pension purpose) including widows / children of deceased employees' eligible for family pension / benevolent fund grant etc.). No charges if account is transferred to another branch or different type of account is opened at the same branch.	Yes
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Sr. No.	BANKING SERVICES	CHARGES	FED Applicability
		a. First 25 leave cheque book free.	N/A
		b. Rs. 7/- per leaf (after first free cheque book).	Yes
25	Cheque Book issuance Charges	 c. Staff members Zakat Committees and Zakat Mustehgeen A/Cs are exempted. 	Yes
		d. Facilities under specialized products, deposit schemes shall be applicable.	Yes
		e. Customized cheques – Negotiable on case to case basis.	Yes
	NIFT charges for	Rs. 12.50/	No
26	Non-MICR coded instruments	Staff: Free of charges.	N/A
27	Handling Charges for marking of lien on Govt. securities	Rs. 750/- per cheque.	Yes
28	Marking of Lien on securities issued by the Bank for other Banks	Rs. 750/- per cheque	Yes
20	Issuance of new cheque book in lieu	Rs. 300/- + actual Cheque book issuance charges	Yes
29	of lost cheque book	Staff: Free of charges	N/A
30	Retrieval of paid cheques:		
	a. Within one year	Rs. 300/-	
	b. Exceeding one year	Rs. 1500/-	Yes
31	Collection of charges on behalf of the Govt. received through challan	Rs. 20/- per Challan from Depositors	Yes
32	Customers handled under cash management services (Duly approved by the competent authority)	Negotiable	Yes

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Sr. No.	BANKING SERVICES		CHARGES	FED Applicability
Α	IJARAH			
		fundable in case of duction of actual e	decline of the request xpenses)	
	Facility	Processing Fee		
	Consumer Ijarah			
	a. Motor Cycle	Rs. 1,000/- per	vehicle	Yes
	b. Motor Vehicle	Up to 1000 CC	Rs. 3,000/- per vehicle	
		Above 1000CC upto 1800 CC	Rs. 5,000/- per vehicle	Yes
		Above 1800 CC	Rs. 7,500/- per vehicle	
	Commercial Ijarah (Sanctioned Amount)			
	a. Up to Rs. 1,000,000/-	Rs. 5,000/-		Yes
	b. Rs. 1,000,000/- up to Rs. 10,000,000/-	Rs. 25,000/-		Yes
	c. Rs. 10,000,001/- and above	0.25% of the Ija	rah amount	Yes
	Repossession charges (including transportation & storage charges)			
	d. Motorcycle (Under Consumer Financing)	Actual		No
	e. Vehicle (Under Consumer Financing)	Actual		No
	f. Others	Actual		No

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Sr. No.	BANKING SERVICES	CHARGES	FED Applicability
В	DIMINISHING MUSHARAKAH		
		ndable in case of decline of the request uction of actual expenses)	
	<u>Sanctioned Limit</u> (Fresh Cases)	Processing Fee	
	Up to Rs. 100,000/-	Rs. 3,000/-	Yes
	Rs. 100,001/- to Rs. 2,000,000/-	Rs. 5,000/-	Yes
	Rs. 2,000,001/- to Rs. 30,000,000/-	Rs. 25,000/-	Yes
	Exceeding Rs. 30,000,000/-	Rs. 35,000/-	Yes
С	MISCELLANEOUS CHARGES		
1	Misc. Service Charges (i.e. charged for documents, legal charges, evaluation of security and maintenance thereof etc.)	Actual	No
2	Search Report charges	Actual	No
3	Godown Rent	Actual	No
4	Delivery Service charges if a Godown Keeper is not posted. Conveyance charges will be recovered.	Actual	No
5	eCIB Report Charges	Rs. 300/- per report / borrower	Yes
	Other expenses	Actual	No

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Sr. No.	BANKING SERVICES	CF	IARGES	FED Applicability
D	LETTER OF GUARANTEE			
1	No Processing Fee shall be charg	jed.		
2	Federal Excise Duty applicable			
	Guarantee Am	ount Range	Per Quarter Charges	
	From	То	or part thereof	
	Amount Up to	300,000	1,500	
	300,001	500,000	2,000	
	500,001	1,500,000	5,000	
	1,500,001	2,000,000	8,750	
	2,000,001	2,500,000	11,250	
	2,500,001	3,000,000	13,750	
	3,000,001	3,500,000	16,250	
	3,500,001	4,000,000	18,750	
	4,000,001	4,500,000	21,250	
	4,500,001	5,000,000	23,750	
	5,000,001	5,500,000	26,250	
	5,500,001	6,000,000	28,750	
	6,000,001	6,500,000	31,250	
	6,500,001	7,000,000	33,750	
	7,000,001	7,500,000	36,250	
	7,500,001	8,000,000	38,750	
	8,000,001	8,500,000	41,250	
	8,500,001	9,000,000	43,750	
	9,000,001	9,500,000	46,250	
	9,500,001	10,000,000	48,750	
	10,000,001	12,500,000	56,250	
	12,500,001	15,000,000	68,750	
	15,000,001	17,500,000	81,250	
	17,500,001	20,000,000	93,750	
	20,000,001	22,500,000	106,250	

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		Per Quarter Charges or part thereof		
From	То			
22,500,001	25,000,000	118,750		
25,000,001	27,500,000	131,250		
27,500,001	30,000,000	143,750		
30,000,001	32,500,000	156,250		
32,500,001	35,000,000	168,750		
35,000,001	37,500,000	181,250		
37,500,001	40,000,000	193,750		
40,000,001	42,500,000	206,250		
42,500,001	45,000,000	218,750		
45,000,001	47,500,000	231,250		
47,500,001	50,000,000	243,750		
50,000,001	52,500,000	256,250		
52,500,001	55,000,000	268,750		
55,000,001	57,500,000	281,250		
57,500,001	60,000,000	293,750		
60,000,001	62,500,000	306,250		
62,500,001	65,000,000	218,750		
65,000,001	67,500,000	331,250		
67,500,001	70,000,000	343,750		
70,000,001	72,500,000	356,250		
72,500,001	75,000,000	368,750		
75,000,001	77,500,000	381,250		
77,500,001	80,000,000	393,750		
80,000,001	82,500,000	406,250		
82,500,001	85,000,000	418,750		
85,000,001	87,500,000	431,250		
87,500,001	90,000,000	443,750		
90,000,001	92,500,000	456,250		
92,500,001	95,000,000	468,750		
95,000,001	97,500,000	481,250		
97,500,001	100,000,000	493,750		





Sr. No.	BAN	KING SERVICES	CHARGES	FED Applicability
	NOTES:			
	I.	charged on LGs abov	arged on LGs up to Rs. 5.00 Million and Rs. 5,000/- will be re Rs. 5.00 Million issued against 100% cash margin / lien ng (IPLS) deposit or RFC.	
		of LGs for the entire charges are to be rea The charges are not	at service charges are recoverable at the time of issuance period of LG. However at the time of renewal of LG the covered again according to the period of LG being issued. allowed to be recovered in portion / segments. Minimum are to be recovered if the guarantee is issued for less than	
	١١.	-	unt exceeding Rs. 100 Million shall attract additional per Rs. 1 Million each (Per quarter or part thereof.)	
	111.		be charged per amendment plus service charges as above, es increase in amount or extension in period of validity of	
	IV.	If Guarantee are got recovered on actual I	issued by any other Bank, that other Bank charges shall be pasis.	
	V.	local / foreign) under	guarantees issued on behalf of banks (correspondent / their counter guarantees may be negotiated on a case to discretion of the bank.	
	VI.	Claim handling servic	e charges Rs. 2,500/- (flat).	
	VII.	Charges relating to obtain the custom of the	corporate customers may differ as per the arrangement er and the Bank.	
	VIII.	Airway bill endorsem	ent /Issuance of Shipping Guarantee R. 1,500/	
Julv –	December 2	2016		Page 25 of 4





Sr. No.	BANKING SERVICES	СН	ARGES	FED Applicability
Ε	INLAND LETTER OF CREDIT			
1	No Processing Fee shall be charge	ed		
2	Federal Excise Duty applicable			
	Inland Letter of Cred	it Amount Range	Per Quarter	
	From	То	or part thereof	
	1	500,000	1,600	
	500,001	800,000	2,900	
	800,001	1,000,000	4,100	
	1,000,001	1,500,000	5,600	
	1,500,001	2,000,000	7,900	
	2,000,001	2,500,000	10,100	
	2,500,001	3,000,000	12,400	
	3,000,001	3,500,000	14,600	
	3,500,001	4,000,000	16,900	
	4,000,001	4,500,000	19,100	
	4,500,001	5,000,000	21,400	
	5,000,001	5,500,000	23,600	
	5,500,001	6,000,000	25,900	
	6,000,001	6,500,000	28,100	
	6,500,001	7,000,000	30,400	
	7,000,001	7,500,000	32,600	
	7,500,001	8,000,000	34,900	
	8,000,001	8,500,000	37,100	
	8,500,001	9,000,000	39,400	
	9,000,001	9,500,000	41,600	
	9,500,001	10,000,000	43,900	
	10,000,001	12,500,000	50,600	
	12,500,001	15,000,000	61,900	
	15,000,001	17,500,000	73,100	
	17,500,001	20,000,000	84,400	
July –	December 2016			Page 26 d





Inland Letter of Cred		Per Quarter or part thereof	
From	То	or part thereof	
20.000.004	22 500 000	05.600	
20,000,001	22,500,000	95,600	
22,500,001	25,000,000	106,900	
25,000,001	27,500,000	118,100	
27,500,001	30,000,000	129,400	
30,000,001	35,000,000	151,900	
35,000,001	40,000,000	174,400	
40,000,001	45,000,000	196,900	
45,000,001	50,000,000	219,400	
50,000,001	55,000,000	241,900	
55,000,001	60,000,000	264,900	
60,000,001	65,000,000	287,500	
65,000,001	70,000,000	310,100	
70,000,001	75,000,000	332,700	
75,000,001	80,000,000	355,300	
80,000,001	90,000,000	400,500	
90,000,001	100,000,000	445,700	
100,000,001	110,000,000	490,900	
110,000,001	120,000,000	536,100	
120,000,001	130,000,000	581,300	
130,000,001	140,000,000	626,500	
140,000,001	150,000,000	671,700	
150,000,001	160,000,000	716,900	
160,000,001	170,000,000	762,100	
170,000,001	180,000,000	807,300	
180,000,001	190,000,000	852,500	
190,000,001	200,000,000	897,700	
200,000,001	210,000,000	942,900	
210,000,001	220,000,000	988,100	
220,000,001	230,000,000	1,033,300	
230,000,001	240,000,000	1,078,500	
240,000,001	250,000,000	1,123,700	
250,000,001	260,000,000	1,168,900	
260,000,001	270,000,000	1,214,100	
		, ,	
	1		



JULY 01 – DECEMBER 31, 2016



Inland Letter of Crea	lit Amount Range	Per Quarter
From	То	or part thereof
270,000,001	280,000,000	1,259,300
280,000,001	290,000,000	1,304,500
290,000,001	300,000,000	1,349,700
300,000,001	310,000,000	1,394,900
310,000,001	320,000,000	1,440,100
320,000,001	330,000,000	1,485,300
330,000,001	340,000,000	1,530,500
340,000,001	350,000,000	1,575,700
350,000,001	360,000,000	1,620,900
360,000,001	370,000,000	1,666,100
370,000,001	380,000,000	1,711,300
380,000,001	390,000,000	1,756,500
390,000,001	400,000,000	1,801,700
400,000,001	410,000,000	1,846,900
410,000,001	420,000,000	1,892,100
420,000,001	430,000,000	1,937,300
430,000,001	440,000,000	1,982,500
440,000,001	450,000,000	2,027,700
450,000,001	460,000,000	2,072,900
460,000,001	470,000,000	2,118,100
470,000,001	480,000,000	2,163,300
480,000,001	490,000,000	2,208,500
490,000,001	500,000,000	2,253,700
500,000,001	As decided by the Bank at the	time of Approval of the Facility.

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Sr. No.	BANKING SERVICES	CHARGES		
F	CHARITY			
1	Charity should be collected	as per flat rate of 24% p.a. on late payments.		

NOTES:		
	. For outstation where the Bank of Punjab Branches are not located, processing fe may be charged up to double of the slabs given above for each Islamic Mode of Finance.	
	. If any special scheme is launched for consumers, the processing fee shall be collected as per terms of the scheme.	e
	. Any other out of pocket expenses incurred will be treated as the cost incurred for acquiring the goods.	or
	. No processing Fee is charged for Murabaha Financing. All other charges will b recovered from customer at actual.	e
	. Processing Fee for small Agricultural cases shall be exempted.	
	recovered from customer at actual.	e
July – Dece	<i>per 2016</i> Page 29	of



SCHEDULE OF CHARGES



TRADE FINANCE					
Sr. No.	BANKING SERVICES	CHARGES	FED Applicability		
Α	LETTER OF CREDIT				
	Letter of credit – Sight				
1	Cash - Letter of Credit (established under Murabaha Agency Arrangements)	As per Annexure-A.	Yes		
	Letter of credit – Usance				
2	Usance - Letter of Credit (established under Murabaha Agency Arrangements)	As per Annexure-B.	Yes		
	Handling charges				
3	LCs to be issued against 100% cash margin.	50% of attached Slab Annexure - A & B.	Yes		
4	Revalidation commission	On expiry of LC when the same is validated, revalidation commission will be recovered as is applicable for opening fresh LC as above. Revalidation commission will be charged on liability amount, calculated as per prevailing exchange rate of the date of revalidation.	Yes		
5	Change of beneficiary / When letter of credits transferred to new beneficiary, transfer commission will be charged as applicable in case of opening fresh letter of credit.		Yes		
6	a. Letter of credit confirmation.b. LC confirmation cancellation in case where the charges are on account of opener.	n cancellation in case where At actual.			
7	Letter of credit cancellation	Rs. 1,500/- Plus Telex/ SWIFT / Courier charges, if any.			
8	If bills are to be drawn at Usance under letters of credits.	 a) Rs.750/-per bill to be charged at the time of retirement of bill. b) As per applicable slab given in Annexure B. (For any period beyond the validity of letter of credit). However, no commission to be charged if the maturity/payment period of the bills fall within the period for which LC opening commission has already been recovered. 	Yes		
9	Service charges on retirement of Sight / Usance bills	0.10% flat. Minimum Rs. 750/	Yes		



JULY 01 – DECEMBER 31, 2016



Sr. No.	BANKING SERVICES	CHARGES	FED Applicability
	Amendments		
10	Amendments - letter of credit /contract. Without increase in amount or extention in period of shipment / negotiation. Rs. 1,000/- per amendment (flat). Plus Telex/SWIFT/Courier charges, if any.		Yes
11	Amendment involving increase in amount and on extension in period of shipment / negotiation.	Rs. 500/- per transaction Plus commission as applicable in case of opening fresh letter of credit. Plus Telex/SWIFT/Courier charges, if any. Minimum Rs. 1,500/	Yes
В	REMITTANCES		
1	Advance remittance to suppliers abroad against imports. Direct Import by the importer against receipt of documents.	Rs. 1,200/- per collection. Plus Service Charges @ 0.10% Plus Telephone / Swift Rs. 1,000/-	Yes
С	IMPORT COLLECTION BILLS		
1	Service charges against import transactions i.e Import bills without Murabaha arrangements	0.10% - Minimum Rs.1,000/-	Yes
2	Import bills returned unpaid	US\$ 55/- flat, from forwarding bank Plus Courier / SWIFT charges, if any.	Yes
3	Issuance of NOC to other Banks for booking foreign exchange or effecting remittance under our L/C or registration contract.	Rs. 1,000/- flat per transaction.	Yes

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JULY 01 – DECEMBER 31, 2016



Sr. No.	BANKING SERVICES	CHARGES	FED Applicability
D	IMPORT ON CONSIGNMENT BASIS		
1	Registration of contract for imports CAD / DA basis	0.20% - Minimum Rs. 1,500/	Yes
2	Amendment of Contract Registration	Rs. 1,500/	Yes
Ε	HANDLING CHARGES		
1	Profit rate to be applicable in case of Murabaha in Sight LC	14% to 18%.	Yes
2	Handling of discrepant import documents	 i. US\$ 75/- flat. (To be recovered from the presenting bank). This clause must always be incorporated in the LC under the head 'Other terms & conditions'. ii. US\$ 75/- flat will not be deducted in case discrepant documents are received / handled through other correspondent banks under specific approval arrangement. e.g documents received through the counter of SCB China Limited with their covering letter, wherein the original LC was transmitted under China Relay Program with SCB China Limited. Charges to be deducted from the proceeds of import bills where applicable or to be recovered from the presenting bank if amount is already reimbursed. 	Yes
3	Correspondent bank charges	At actual. Plus Texlex/SWIFT/Courier charges, if any.	No

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SCHEDULE OF CHARGES



JULY 01 – DECEMBER 31, 2016

Sr. No.	BANKING SERVICES	CHARGES	FED Applicability	
4	Issuance of freight certificate for imports on FOB basis.	Rs. 900/- per certificate.	Yes	
5	Endorsement of AWB for release of goods under registered contract.	Rs. 1,200/- per collection.	Yes	
6	Postage	Rs. 150/- or actual, whichever is higher.	No	
7	Courier services	Rs. 2,000/- or actual, whichever is higher.	No	
9	Tele messages/ SWIFT messages		L	
	i. Full telex of letters of credit/swift	Rs. 2,000/- or actual, whichever is higher.	Yes	
	ii. Brief telex / SWIFT - Letters of Credit	Rs. 1,000/- or actual, whichever is higher.	Yes	
	iii. Brief telex / Text amendment of LCs	Rs. 500/- Or as per the arrangement with customer.	Yes	
9	Obtaining credit reports on foreign buyer / supplier	Rs. 350/- Plus foreign bank/credit reporting agency charges Plus Telex/SWIFT/Courier charges, if any.	Yes	
10	Correspondence charges, if any will be recovered	Actual. Plus Telex / SWIFT / Courier charges, if any.		
11	Collection	Rs. 1,200/- per collection.	Yes	
	In case the letter of credit liability increase by virtue of exchange rate fluctuation and due to utilization of "Forward Cover Facility (by the customer), bank reserves the right recover above letter of credit commission on increased liability for the un-expired let of credit period. Charges may be collected in PakRupees or Foreign Currency in categories. Bank reserve the right to change the rate of return on financing at any static (in Murabaha only before signing sale Deed) rate not exceeding rates notified by the st bank of Pakistan or already rate conveyed to customer.			

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F	EXPORTS					
1	LETTER OF CREDIT					
а.	Advising	If payable by beneficiary	Rs. 2,000/- flat. Plus applicable courier/Swift charges.	Yes		
a.		If payable by applicant	US\$ 50/	Yes		
b.	Amendment advising	For customers	Rs. 1,000/- flat.	Yes		
υ.	Amendment advising	For Non-customers	Rs. 1,500/- flat.	Tes		
c.	Confirmation	0.25%. Minimum Rs. 350/		Yes		
d.	Transfer of export letter of credit	Rs. 1,450/- (flat) per LC.		Yes		
e.	If the documents are sent to other banks for negotiation under restricted LC	Rs. 500/		Yes		
f.	Charges on advanced payment	 0.12% Minimum Rs. 1,500/- on realization with no documents handling charges. Handling charges of Rs. 1,200/-, if we handle documents of other banks. 		Yes		
2	EXPORT BILLS					
a.	Reimbursement payment to other local banks from Non-Resident Pak-Rupees Account/Asian clearing Union accounts.			Yes		
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Sr. No.	BANKING SERVICES	CHARGES	FED Applicability		
3	COLLECTIONS				
а.	Clean (against export proceeds)	Rs. 300/- per collection. Plus courier charges.	Yes		
b.	Documentary (on which bank does not earn any exchange income)	0.20%. Minimum Rs. 450/- per collection.	Yes		
c.	Handling of duty draw-back claim/DL/TL	0.35% per claim. Minimum Rs. 500/	Yes		
d.	NOC Issuing charges for each Form E	Rs. 100/- per form.	Yes		
e.	NOC for entitlement against EE statement	Rs. 1,200/- per NOC.	Yes		
4	SERVICE CHARGES				
a.	Services charges against export documents sent on collection basis where payment cover is already received in Bank's foreign currency account/advance payment.	0.20%. Minimum Rs. 1,200/- per collection.	Yes		
b.	Services Charges against export R&D claim submission to SBP.	Rs. 1,800/- flat per claim.	Yes		
5	HANDLING CHARGES				
a.	Handling charges in lieu of exchange earning where an exporter sells foreign exchange to some other bank while documents were sent for collection through BOP-IBD.	0.10%. Minimum Rs. 1,000/	Yes		
	NOTE: Any charges for delayed repatriation of export p the concerned client accordingly.	roceeds levied by State Bank of Pakistan, will be red	covered from		
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JULY 01 – DECEMBER 31, 2016



IMPORT LETTER OF CREDIT					
AMOUNT RANGE (Amount in PKR)		1st Quarter	Subsequent quarters or part thereof		
FROM	то	or part thereof			
1	500,000	1,500	1,000		
500,001	750,000	1,900	1,300		
750,001	1,000,000	2,500	1,700		
1,000,001	1,500,000	3,500	2,200		
1,500,001	2,000,000	5,200	3,400		
2,000,001	2,500,000	6,700	4,400		
2,500,001	3,000,000	8,200	5,400		
3,000,001	3,500,000	9,700	6,400		
3,500,001	4,000,000	11,200	7,400		
4,000,001	4,500,000	12,700	8,400		
4,500,001	5,000,000	14,200	9,400		
5,000,001	5,500,000	15,700	10,400		
5,500,001	6,000,000	17,200	11,400		
6,000,001	6,500,000	18,700	12,400		

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AMOUNT RANGE (Amount in PKR)		1st Quarter	Subsequent quarters
FROM	то	or part thereof	or part thereof
 6,500,001	7,000,000	20,200	13,400
 7,000,001	7,500,000	21,700	14,400
7,500,001	8,000,000	23,200	15,400
8,000,001	8,500,000	24,700	16,400
8,500,001	9,000,000	26,200	17,400
9,000,001	9,500,000	27,700	18,400
9,500,001	10,000,000	29,200	19,400
10,000,001	12,500,000	33,700	22,400
12,500,001	15,000,000	41,200	27,400
 15,000,001	17,500,000	48,700	32,400
17,500,001	20,000,000	56,200	37,400
20,000,001	22,500,000	63,700	42,400
22,500,001	27,500,000	71,200	45,400
27,500,001	30,000,000	73,800	46,000
30,000,001	32,500,000	78,000	48,800
32,500,001	35,000,000	84,300	50,500
35,000,001	37,500,000	90,500	54,300
37,500,001	40,000,000	96,800	58,000

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	AMOUNT RANGE (Amount in PKR)		1st Quarter	Subsequent quarters
	FROM	ТО	or part thereof	or part thereof
				64.000
	40,000,001	42,500,000	103,000	61,800
	42,500,001	45,000,000	109,300	65,500
	45,000,001	47,500,000	115,500	69,300
	47,500,001	50,000,000	121,800	73,000
	50,000,001	52,500,000	102,400	76,800
	52,500,001	55,000,000	107,400	80,500
	55,000,001	57,500,000	112,400	84,300
	57,500,001	60,000,000	117,400	88,000
	60,000,001	62,500,000	122,400	91,800
	62,500,001	65,000,000	127,400	95,500
	65,000,001	67,500,000	132,400	99,300
	67,500,001	70,000,000	137,400	103,000
	70,000,001	72,500,000	142,400	106,800
	72,500,001	75,000,000	147,000	110,500
	75,000,001	77,500,000	152,000	114,300
	77,500,001	80,000,000	157,400	118,000
	80,000,001	82,500,000	162,400	121,800
	82,500,001	85,000,000	167,400	125,500
ıly – December	2016			Page 38 o



JULY 01 - DECEMBER 31, 2016



AMOUNT RANGE (Amount in PKR)		1st Quarter	Subsequent quarters	
FROM	то	or part thereof	or part thereof	
85,000,001	87,500,000	172,400	129,300	
87,500,001	90,000,000	177,400	133,000	
90,000,001	92,500,000	182,400	136,800	
92,500,001	95,000,000	187,400	140,500	
95,000,001	97,500,000	192,400	144,300	
97,500,001	100,000,000	197,400	148,000	

NOTE:

- 1. All import LC amount exceeding Rs. 100 Million shall attract additional service charges of Rs. 1,500/- per Rs. 1 Million each (Per quarter or part thereof.) and Rs. 1,000/- for subsequent quarters per Rs. 1 Million.
- 2. Charges related to corporate customers may differ as per the agreement between customers and the Bank.

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ACCEF	PTANCE OF BILLS UNDER USA	NCE LETTER OF CREDIT
ACCEPTANCE AMOUNT RANGE (Amount in PKR)		Per Month Or Part thereof
FROM	то	Of Part thereof
1	500,000	500
500,001	750,000	700
750,001	1,000,000	900
1,000,001	1,500,000	1,250
1,500,001	2,000,000	1,750
2,000,001	2,500,000	2,250
2,500,001	3,000,000	2,750
3,000,001	3,500,000	3,250
3,500,001	4,000,000	3,750
4,000,001	4,500,000	4,250
4,500,001	5,000,000	4,750
5,000,001	5,500,000	5,250
5,500,001	6,000,000	5,750
6,000,001	6,500,000	6,250
6,500,001	7,000,000	6,750



SCHEDULE OF CHARGES

JULY 01 – DECEMBER 31, 2016



	MOUNT RANGE nt in PKR)	Per Month
 FROM	ТО	Or Part thereof
7,000,001	7,500,000	7,250
7,500,001	8,000,000	7,750
8,000,001	8,500,000	8,250
8,500,001	9,000,000	8,750
9,000,001	9,500,000	9,250
9,500,001	10,000,000	9,750
10,000,001	12,500,000	11,250
12,500,001	15,000,000	13,750
15,000,001	17,500,000	16,250
17,500,001	20,000,000	18,750
20,000,001	22,500,000	21,250
22,500,001	25,000,000	23,750
25,000,001	27,500,000	26,250
27,500,001	30,000,000	28,750
30,000,001	32,500,000	31,250
32,500,001	35,000,000	33,750
35,000,001	37,500,000	36,250
37,500,001	40,000,000	38,750

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SCHEDULE OF CHARGES



JULY 01 – DECEMBER 31, 2016

	ACCEPTANCE AMOUNT RANGE (Amount in PKR)		Per Month
	FROM	то	Or Part thereof
40	,000,001	42,500,000	41,250
42	,500,001	45,000,000	43,750
45	,000,001	47,500,000	46,250
47	,500,001	50,000,000	48,750
50	,000,001	52,500,000	51,250
52	,500,001	55,000,000	53,750
55	,000,001	57,500,000	56,250
57	,500,001	60,000,000	58,750
60	,000,001	62,500,000	61,250
62	,500,001	65,000,000	63,750
65	,000,001	67,500,000	66,250
67	,500,001	70,000,000	68,750
70	,000,001	72,500,000	71,250
72	,500,001	75,000,000	73,750
75	,000,001	77,500,000	76,250
77	,500,001	80,000,000	78,750
80	,000,001	82,500,000	81,250
82	,500,001	85,000,000	83,750

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SCHEDULE OF CHARGES





	AMOUNT RANGE nt in PKR)	Per Month	
FROM	то	Or Part thereof	
85,000,001	87,500,000	86,250	
87,500,001	90,000,000	88,750	
90,000,001	92,500,000	91,250	
92,500,001	95,000,000	93,750	
95,000,001	97,500,000	96,250	
97,500,001	100,000,000	98,750	

NOTE:

- 1. All acceptance amounts exceeding Rs. 100 Million shall attract additional service charges of Rs. 750/- monthly per Rs. 1 Million each (or part thereof.)
- 2. Charges related to corporate customers may differ as per the agreement between customers and banks.

July – December 2016



SCHEDULE OF CHARGES

JULY 01 – DECEMBER 31, 2016



	GENERAL NOTES
1	The charges for making PO,DD and other related instruments for payment of fee dues in favor of educational institutions, HEC/Board etc. shall not exceed 0.50% of fee/dues or Rs. 25/- per instrument, whichever is less.
2	No service fee shall be charged from the student depositing the fee directly in the fee collection account of the educational institution.
3	All type of government levies from time to time including FED, Excise duties Taxes, Zakat, etc. on customer account will be deducted in addition to the bank charges.
4	Management may waive off/exempt any charges to customer with approval of the Resident Shariah Board Member (RSBM).

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